**Bournemouth Above And Beyond Trust Fire Evacuation Procedure & Policy**

* The Fire Evacuation mustering point is on the beach immediately in front of the boat house
* Any person discovering a fire should sound the whistle located beside the fire extinguisher.
* If a smoke alarm or Carbon-monoxide alarm is activated users should evacuate the boat house and the whistle should be sounded.
* The whistle should be blown continuously until everyone is clear of the boat house.
* A BAABT representative is present, they should account for all persons once arranged at the mustering location.
* If an external user is leading the event, they should designate a fire officer to account for all persons
* Doors should be closed after the last person has left.
* The emergency services should be called immediately by dialling 999.
* Users should not take risks and not return to the boat house until authorised to do so by a member of the fire brigade.

**Updated on Feb 2025**

**Review Feb 2026**